



CSHP Manitoba Research Fund

The Research Fund supports CSHP Manitoba members who are conducting research that improves patient care and patient health outcomes and further advances hospital/health-system pharmacy. This fund is intended to encourage CSHP Manitoba members to present and publish their research.

Fund Description

- CSHP Manitoba Branch will fund up to \$1000 annually to successful applicant(s).
- The amount of funding allocated to each successful applicant will be determined by the Awards Committee.
- The amount allocated may be less than requested depending on the number of successful applicants.
- The successful applicant(s) will be recognized annually at the branch AGM and in Pharmashare.

Research Project Eligibility Criteria

- Eligible projects will include original research (for example a survey or retrospective chart review, quality assurance or improvement project), brief research review, review article, systematic review or meta-analysis, point counterpoint article, case report or innovation in pharmacy practice.
- The fund is intended to support costs associated with completing research projects such as
 - conference poster session printing costs
 - publication costs, including costs to publish an article
 - conference registration costs (excluding travel costs) when presenting a poster at the conference
 - media and/or resources (for example brochure, video, website development) for knowledge translation to healthcare providers or patients
 - chart access costs for a retrospective chart review project
 - biostatistician services
 - software costs
- Exclusions include:
 - Costs to hire students or staff to conduct the research are not eligible.
 - Costs associated with pharmacy residency research projects are not eligible while the applicant is enrolled in the residency program.

Applicant Eligibility Criteria

- The application must be completed by the principal investigator or publication author who has made major contributions to the research project as defined by the International Committee of Medical Journal Editors (ICMJE). Additional information can be found [here](#).
- The applicant must be a CSHP Manitoba member in good standing for a minimum of 2 years (including the year of application).
- Only 1 submission per applicant/principal investigator is permitted each year.



- The applicant must not be a previous recipient of this fund in the last 2 years.
- If other sources of funding have been received or are in the process of being requested, applicants must declare this in their application. Applicants can only receive funding up to the amount personally paid out of pocket.

Submission Requirements

- Applicants must declare any other sources of funding or support that they have received for this research project or publication.
- Applicant(s) must submit a brief report (maximum 1000 words) summarizing how the research project will improve patient care and patient health outcomes, and/or help to further advance hospital/health-system pharmacy in Manitoba.
 - Please include the following information in your report:
 - Purpose of the research or publication including relevant background information, rationale for the research proposal or publication, and research hypothesis and objectives if applicable
 - Methodology including experimental design, study population, methods for data collection and analysis
 - A detailed description of how the funds will be used.
 - This report will be used to assess eligibility of the applicant for funding.
 - This report may be used by CSHP Manitoba Branch to promote the fund or acknowledge fund recipients (ex. CSHP Manitoba social media recognition, promotion in Pharmashare or other CSHP Manitoba Branch communications, etc.)
- Funds requested may be for retroactive reimbursement for an aspect of research already completed and paid for by the principal investigator or publication author in the last 1 year, or may be proactive requests for funding for anticipated research activities not yet completed.
 - Approval for proactive funding requests will be granted based on criteria as outlined above, with final reimbursement occurring only once the research activity (ex. acceptance and creation of a research poster to a conference) has been completed and proof of payment is provided to the Awards Committee.